

PARALEGAL STUDIES MAJOR
Leading to the
Associate of Science Degree

Employed by law firms, corporations, financial institutions, and government agencies, paralegals work under the supervision of attorneys and may be responsible for preparing pleadings, interviewing clients, researching legal problems, drafting documents, and assisting attorneys.

Paralegal skills include: preparing simple wills and trusts; assisting with federal tax returns; contacting clients for information; preparing documents for real estate closings, domestic relations, probate and corporate matters; preparing complaints, answers, interrogatories, and other litigation-related documents.

In 1973, MacCormac became the first college in Illinois to offer a Paralegal Studies Major.

Paralegal Learning Outcomes

Paralegal Graduates should be able to:

- Use legal terminology to communicate with prospective clients, office, and the court
- Orally communicate issues stemming from legal cases
- Research complex legal issues stemming from legal cases
- Work with legal team in preparation for trials
- Utilize the latest law research technology
- Awareness of ethical problems that occur in the legal environment

	Cr. Hrs.
LAW1600 Business Law	3
LAW 1660 Legal Terminology	3
LAW1800 Torts Law	3
LAW2640 Real Estate Law	3
LAW2670 Family Law	3
LAW2700 Legal Procedures & Documents	3
LAW2720 Legal Research & Writing I	3
LAW2740 Legal Research & Writing II	3
LAW2810 Estates and Trusts	3
LAW2830 Civil Litigation and Procedures	3
LAW2850 Criminal Law and Procedures	3
ACCT1050 Financial Accounting Principles I	3
CIS1150 Introduction to Business Computing	3
ECON2210 Macroeconomics	3
ENG1010 College Composition I	3
ENG 1020 College Composition II	3
PHIL2050 Introduction to Ethics	3
SPE2110 Speech Communication	3
PSY1010 Introduction to Psychology	3
OR	
SOC2010 Introduction to Sociology	3
BIO1010 Man and the Environment	3
OR	
EAR1010 Introduction to Earth Science	4
Total Credits for Paralegal Degree	61

*The Paralegal Studies Major
 is the oldest
 program in Illinois (1973)*